

## Application Information and Instructions For the CMMC

- **There will be a voluntary conference call:**

**Tuesday, January 4<sup>th</sup>, 2011  
1:30 p.m. – 3:30 p.m.**

The conference line number is (217) 258-5599  
The guest code is: 788005#

We will go over the materials in the application packet and answer questions you may have. Participation in this call is not required in order to submit an application. *After January 4<sup>th</sup>, however, questions regarding your application to the CMMC will only be answered by email.*

- **The final date for a complete application to be submitted is Friday, January 14, 2011!**

- You may email it to: [mclark@mhac.org](mailto:mclark@mhac.org) (Preferred)
- You may fax it to Marissa Clark at (916) 447-2350
- You may snail mail (Postmarks Accepted):

REMHDCO  
Attn: Marissa Clark  
1127 11<sup>th</sup> Street Suite 925  
Sacramento, CA 95814

- Here is what a completed application should contain:
  - Completed Application Form including the answer to the last question which is a narrative
  - A signed (or checked) copy of the Member Agreement Form
- A resume may be included but is not required.
- You may be contacted for further information before final decisions are made.

- The selection of members for the CMMC will be made by a team of eleven people who make up a “Transition Team”. They are a diverse group of individuals selected by the REMHDCO Steering Committee and each of the five Strategic Planning Workgroups (SPWs).
- Although there will eventually be 30 members of the CMMC, the Transition Team will only be selecting 15 members. This application is for those 15 spots. [An additional five members will be selected by REMHDCO, five members will be selected by the SPW’s, and five “Emerging Leaders” will be selected by CMMC members after the first meeting.]
- The Transition Team will finish their selection by the end of February 2011 and you will be notified.
- The first meeting of the CMMC will take place in the latter part of March 2011.