

REPORT

DATE: July 1, 2010
TO: Executive/Administration Committee
 Regional Council
FROM: Wayne Moore, Chief Financial Officer, (213) 236-1804, moore@scag.ca.gov
SUBJECT: Contract Amendment Greater than 30% of the Contract's Original Value

EXECUTIVE DIRECTOR'S APPROVAL:

DDolan for HFI

RECOMMENDED ACTION:

Approve amendment to Contract No. 10-025-SS, in the amount of \$36,000, to continue state legislative advocacy support for six (6) additional months.

EXECUTIVE SUMMARY:

This amendment requests the Regional Council to approve increasing Contract No 10-025-SS value by \$36,000, and term six (6) months, in order to provide additional funding for the consultant to continue its efforts to advocate on legislation and budget matters that are of interest to the Regional Council in Sacramento, California.

STRATEGIC PLAN:

This item supports Goal 3 of the agency's Strategic plan - Enhance the Agency's Long Term Financial Stability and Fiscal management.

BACKGROUND:

<u>Consultant/Contract #</u>	<u>Amendment Purpose</u>	<u>Amended Amount</u>
Capital Representation Group (10-025-SS)	This amendment increases the contract's value by \$36,000 (from \$35,000 to \$71,000), and extends its ending date from June 25, 2010, to December 31, 2010 in order to ensure continued, seamless consulting services on legislation that is of interest to the Regional Council (e.g. SB 1445, AB 1216, AB 1189, ABx8 6, ABx8 9).	\$36,000

FISCAL IMPACT:

The cost associated with this amendment is captured in FY11 OWP Project No. 10-800.SCG0160.03.

Reviewed by: *Stephan W. Morgan*
 Division Manager

Reviewed by: *WR*
 Chief Financial Officer

CONSULTANT CONTRACT 10-025-SS AMENDMENT 2

Recommended Consultant: Capital Representation Group (CRG)

Background & Scope of Work: Staff had an urgent and compelling need to provide legislative advocacy support in Sacramento, California. In conjunction with the Regional Council's adopted legislative goal to pursue legislation that will increase SCAG's funding, in December 2009, under the former President of SCAG, the Honorable Jon Edney's authority, SCAG awarded contract 10-025-SS, in the amount of \$25,000, to CRG to provide state legislative advocacy support in Sacramento.

Among other things, CRG shall actively monitor Sacramento legislative committee hearings, serve as SCAG's representative at Transportation, Appropriations, Budget Committees or any other legislative committees and, actively advocate SCAG's positions as direct. CRG shall also monitor and report on legislation of interest to the Regional Council (e.g. SB 1445, AB 1216, AB 1189, ABx8 6, ABx8 9); as well as monitor the project/programming/allocation discussions and actions of state government, specifically the California Transportation Commission, Caltrans, Air Resources Board, and the new cabinet level policy committee – the Strategic Growth Council.

In May 2010, because of ongoing needs, staff subsequently amended the contract (Amendment 1) under President Edney's authority, extending the contract term to June 25, 2010, and increasing its value \$10,000, from \$25,000 to \$35,000¹.

The purpose of this Amendment 2 is to:

1. Extend the contract until December 31, 2010 in order to ensure continued, seamless consulting services on pending legislation that is of interest to the Regional Council.
2. Increase the contract value by \$36,000 (from \$35,000 to \$71,000).

Project's Benefits & Key Deliverables: The consultant shall advocate, monitor, and report on legislation of interest to the Regional Council.

Strategic Plan: This item supports Goal #1 of the agency's Strategic Plan: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies and to increase transportation funding.

Contract Amount:	Amendment 2	\$36,000
	Amendment 1	\$10,000
	Original contract value	<u>\$25,000</u>
	Total contract value is not to exceed	\$71,000

¹ As required by the Procurement Manual Section 4.31., staff included Amendment 1 on the July 1, 2010 EXE/Admin and RC Agendas as an information item.

Contract Period: January 1, 2010 through December 31, 2010

Work Element: 10-800.SCG0160.03 \$36,000 Funding Source: General Fund

Basis for Selection: The former President of SCAG, Honorable Jon Edney, approved staff's award of this contract. The contract is funded from the General Fund, and the SCAG Procurement Manual section 4.3.1, authorizes the President to award contracts valued up to \$25,000, and amend the same up to \$10,000, without competition. The SCAG Procurement Manual also requires staff to obtain the Regional Council's approval prior to amending a contract by more than \$10,000, if the contract is funded from the General Fund. Consequently, staff placed this amendment on the Executive/Administration and Regional Council agendas for the month of July 2010, for approval.

Prepared by: Sharon Neely, Interim Deputy Executive Director Policy, Strategy & Public Affairs
Leyton Morgan, Manager of Contracts